



NO.	ELEMENT	FULL	TYPE I	TYPE II
4	Management Requirements			
4.1	Organization	X	X	
4.2	Quality System	X	X	
4.3	Document Control	X	X	
4.4	Review of Requests, Tenders and Contracts	X	X	
4.5	Subcontracting of Testing and/or Calibration	X	X	
4.6	Purchasing Services and Supplies	X	X	
4.7	Service to the Client	X	X	
4.8	Complaints	X	X	
4.9	Control of nonconforming Testing and/or Calibration	X	X	
4.10	Improvement	X	X	
4.11	Corrective Action	X	X	
4.12	Preventive Action	X	X	
4.13	Control of Records	X	X	
4.14	Internal Audits	X	X	X
4.15	Management Review	X	X	X
5	Technical Requirements			
5.1	General	X		X
5.2	Personnel	X		X
5.3	Accommodations and environmental conditions	X		X
5.4	Test and calibration methods and method validation	X		X
5.5	Equipment	X		X
5.6	Measurement Traceability	X		X
5.7	Sampling	X		X
5.8	Handling of test and calibration items	X		X
5.9	Assuring the quality of test and calibration results	X		X
5.10	Reporting of Results	X		X
--	Traceability and Uncertainty per Policy 001. Verification of L-A-B Form 001 – Traceability Tracking	X	X	X
--	Effective implementation of Corrective Actions from Previous Assessment.	X	X	X
--	Proficiency Testing Results per Policy 002. Review of Corrective Action, if necessary.	X	X	X
--	Further investigation of suspect areas	X	X	X
--	Scope of Accreditation & Associated Uncertainty budgets	X	X	X
--	Sampling of Tests / Calibrations Performed. During Full assessments the laboratories entire scope must be witnessed. For surveillance assessments, typically half of the scope gets technically witnessed each year.	X	X	X